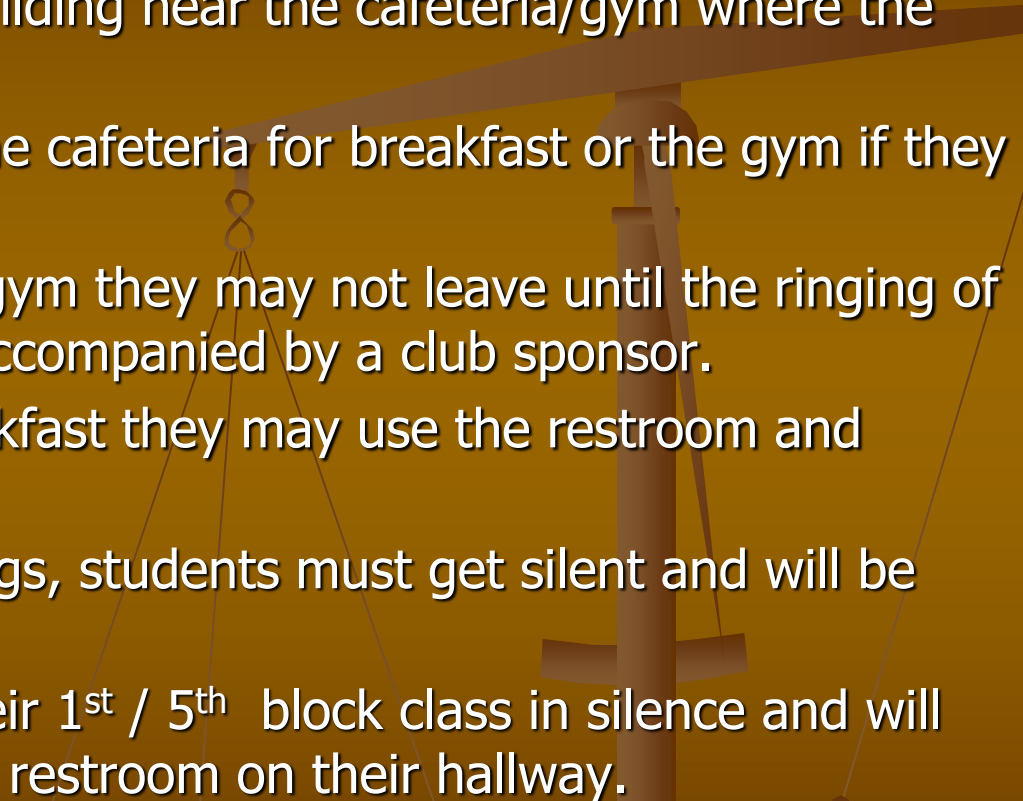


The background of the slide features a faint, stylized image of a scale of justice, positioned on the right side. The scale has a central vertical pillar and two pans hanging from a horizontal beam. The entire scene is set against a dark brown gradient background.

**Northeast Madison
Middle School
Student Orientation
2013-2014**

NEMM-SCHOOL-WIDE ARRIVAL PROCEDURES

- Students will enter the building near the cafeteria/gym where the buses unload.
 - Students may report to the cafeteria for breakfast or the gym if they are not eating.
 - Once students enter the gym they may not leave until the ringing of the 7:30 am bell unless accompanied by a club sponsor.
 - Once students finish breakfast they may use the restroom and report to the gym.
 - Once the 7:30 am bell rings, students must get silent and will be dismissed by grade level.
 - Students will report to their 1st / 5th block class in silence and will not be allowed to use the restroom on their hallway.
- 

Classroom NORMS

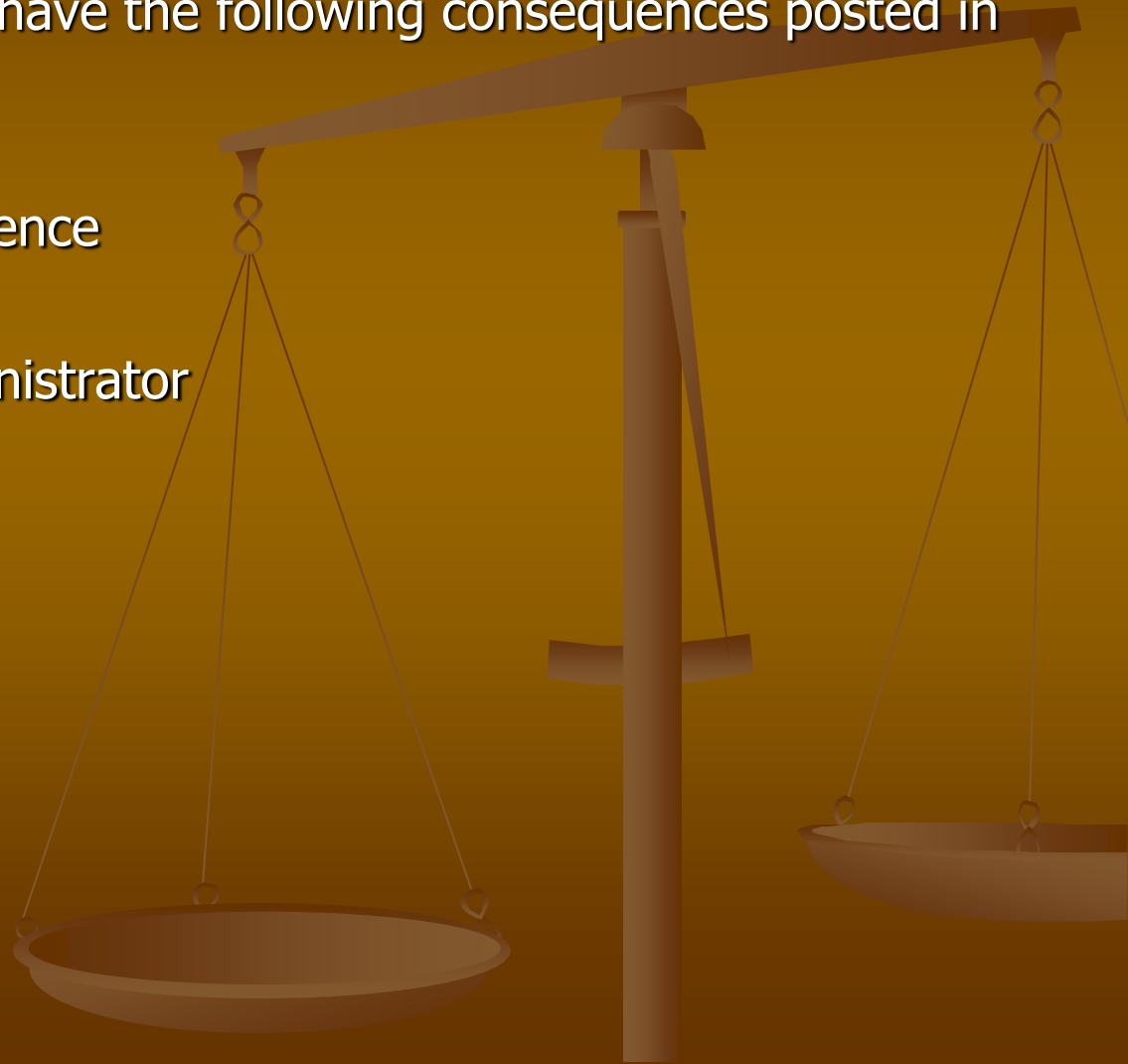


- Each classroom teacher will have the following rules posted in their classroom.
 1. Be respectful toward the teacher, substitute teacher, and classmates.
 2. Follow directions when given.
 3. Be in your seat when the bell rings.
 4. Bring all books and materials to class daily.
 5. Sit in your assigned seat/group daily.
 6. Keep hands, feet, and objects to yourself.
 7. Raise your hand before speaking.
 8. No talking across the classroom.
 9. No eating, drinking, or gum chewing in the classroom.
 10. Do not groom (comb/brush your hair or put on make-up) in class.

Consequences

Each classroom teacher will have the following consequences posted in their classroom.

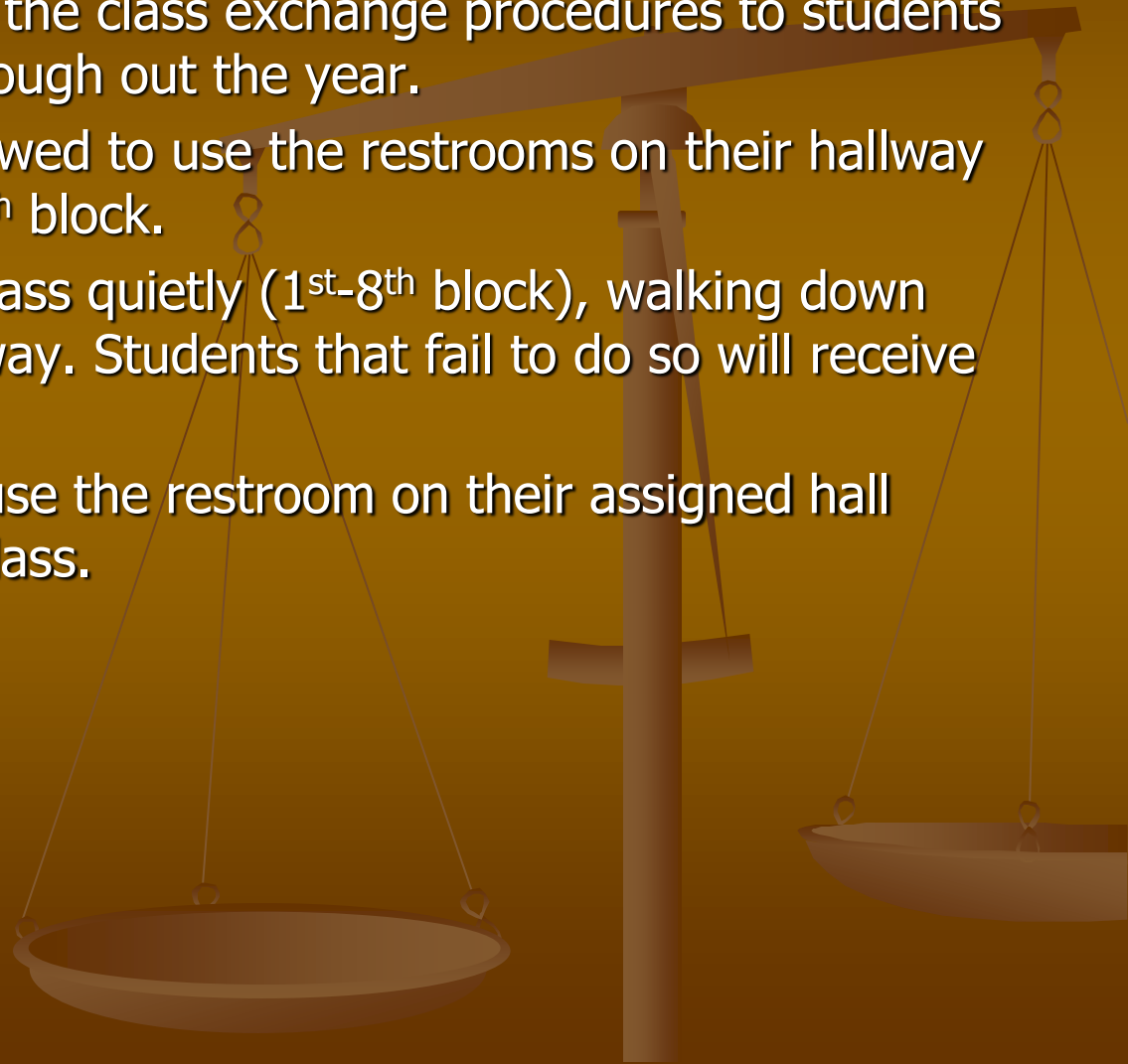
- Warning (1st & 2nd)
- Teacher/Student Conference
- Call Parent
- Refer to counselor/administrator



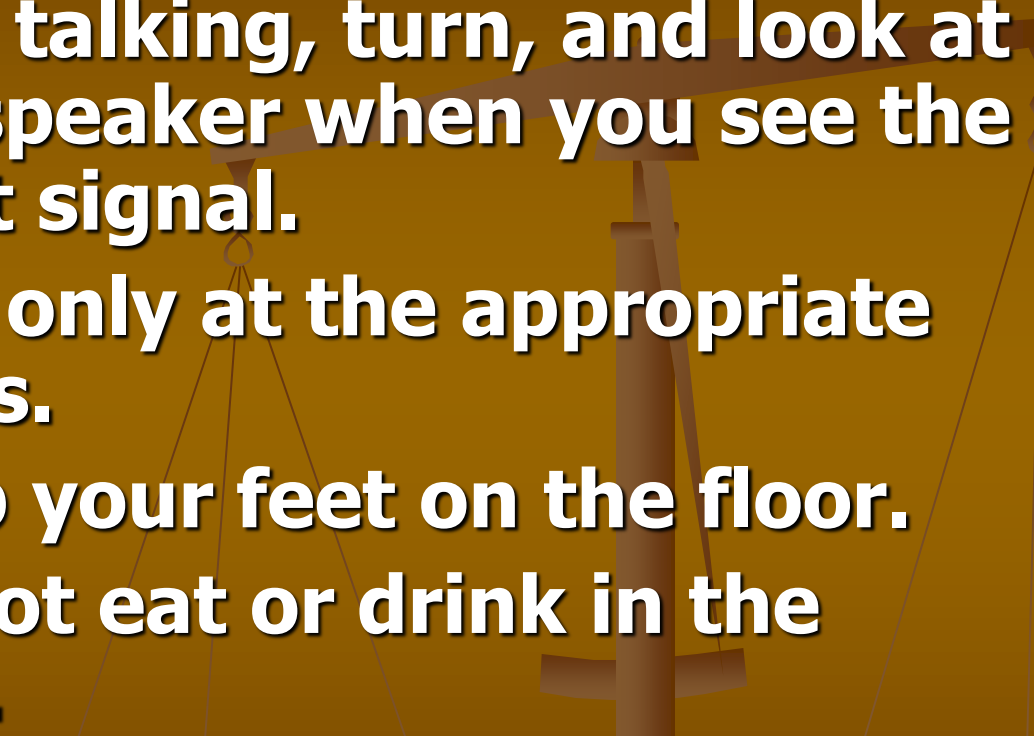
Daily Class Exchange Procedures

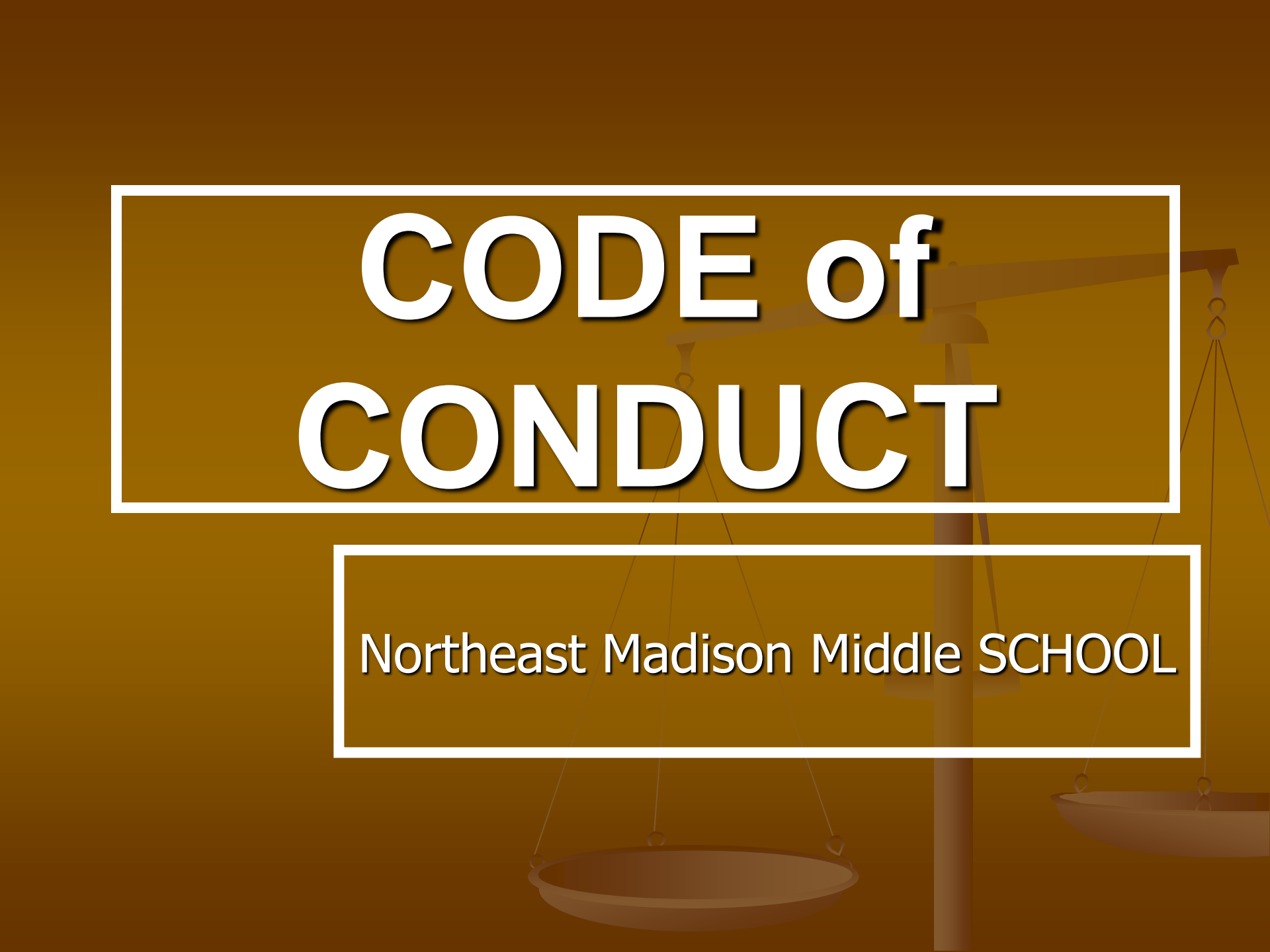
Each teacher should explain the class exchange procedures to students on the first week and through out the year.

- Students will NOT be allowed to use the restrooms on their hallway when reporting to 1st / 5th block.
- Students will exchange class quietly (1st-8th block), walking down the right side of the hallway. Students that fail to do so will receive disciplinary actions.
- Students are allowed to use the restroom on their assigned hall during the exchange of class.



NEMM ASSEMBLY RULES

- **Stop talking, turn, and look at the speaker when you see the quiet signal.**
 - **Clap only at the appropriate times.**
 - **Keep your feet on the floor.**
 - **Do not eat or drink in the gym.**
- 

A faint, stylized illustration of a pair of scales of justice is visible in the background, centered behind the text boxes. The scales are rendered in a dark brown color, matching the background. The top pan is on the right and the bottom pan is on the left, with a central vertical pillar and a horizontal beam.

CODE of CONDUCT

Northeast Madison Middle SCHOOL

NEMM CODE of CONDUCT

Three Classes:

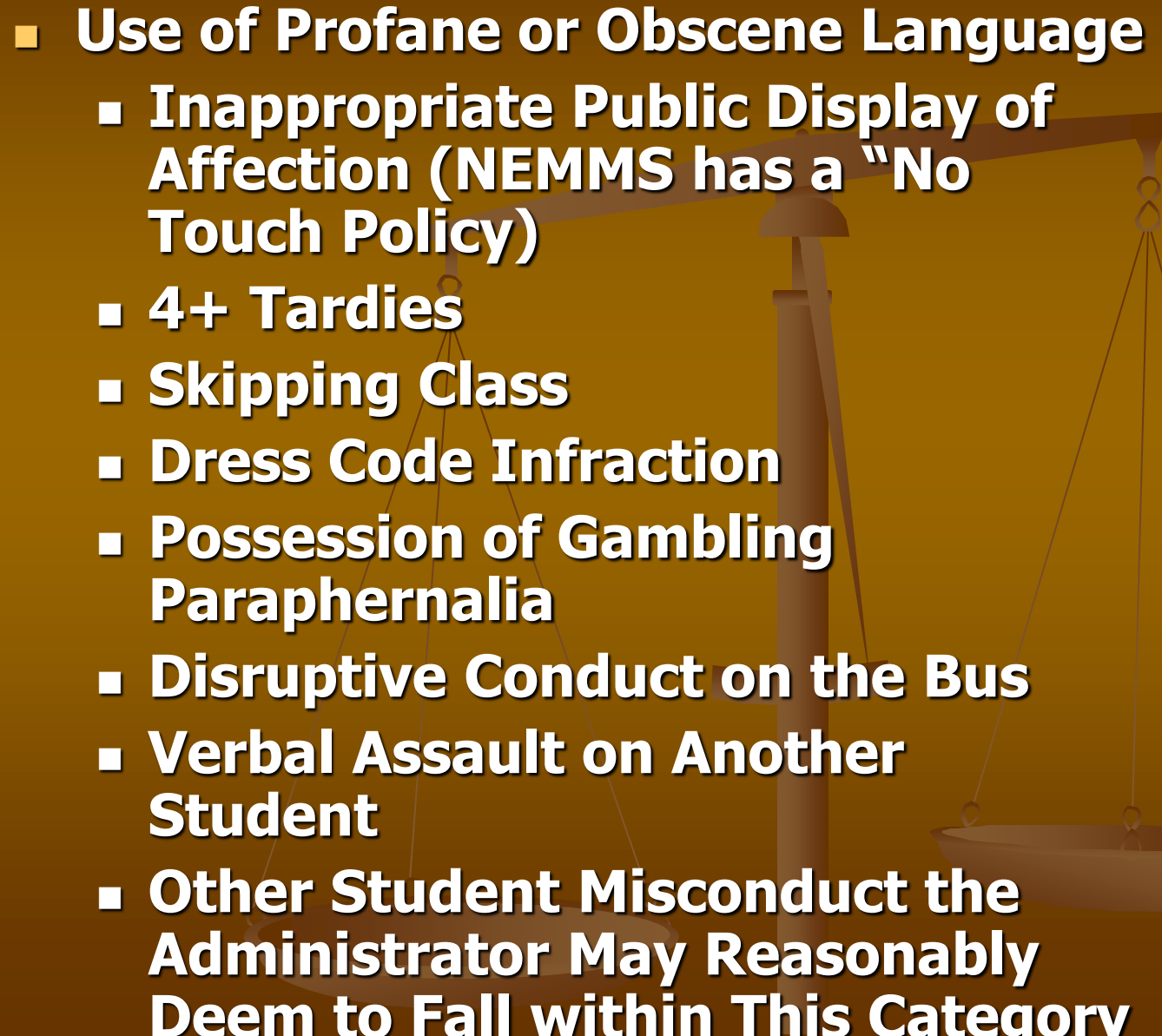
I. Minor

II. Intermediate

III. Major

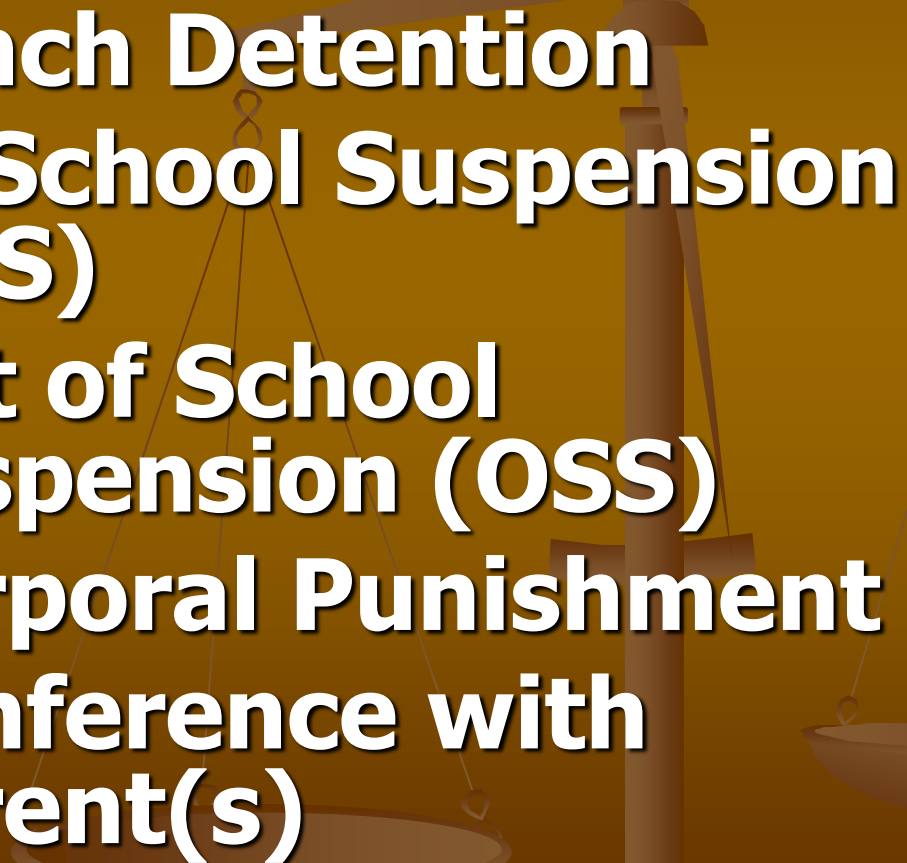


CLASS I DISCIPLINE INFRACTIONS

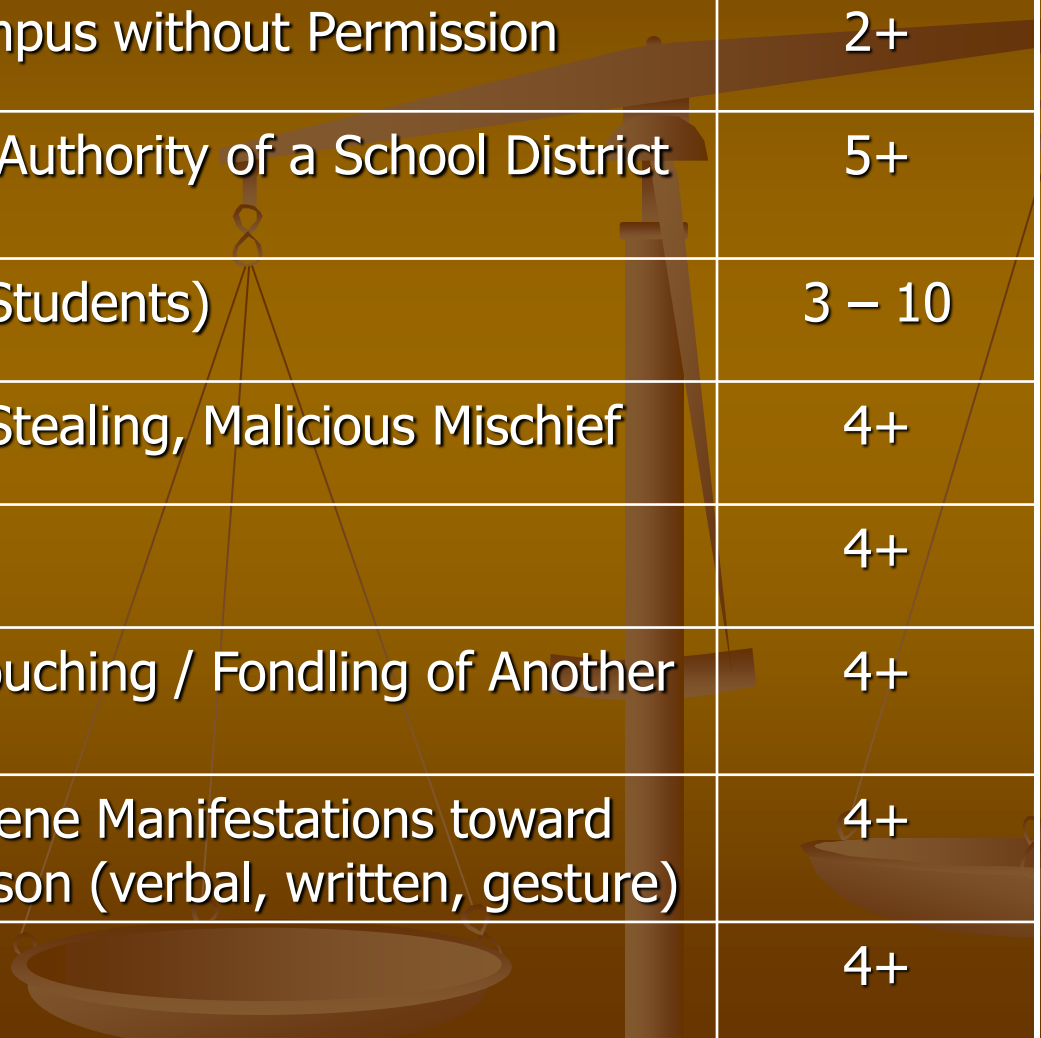
- **Use of Profane or Obscene Language**
 - **Inappropriate Public Display of Affection (NEMMS has a "No Touch Policy")**
 - **4+ Tardies**
 - **Skipping Class**
 - **Dress Code Infraction**
 - **Possession of Gambling Paraphernalia**
 - **Disruptive Conduct on the Bus**
 - **Verbal Assault on Another Student**
 - **Other Student Misconduct the Administrator May Reasonably Deem to Fall within This Category**
- 

NEMM CODE of CONDUCT

CONSEQUENCES for CLASS I INFRACTIONS

- Lunch Detention
 - In School Suspension (ISS)
 - Out of School Suspension (OSS)
 - Corporal Punishment
 - Conference with Parent(s)
- 

CLASS II DISCIPLINE INFRACTIONS

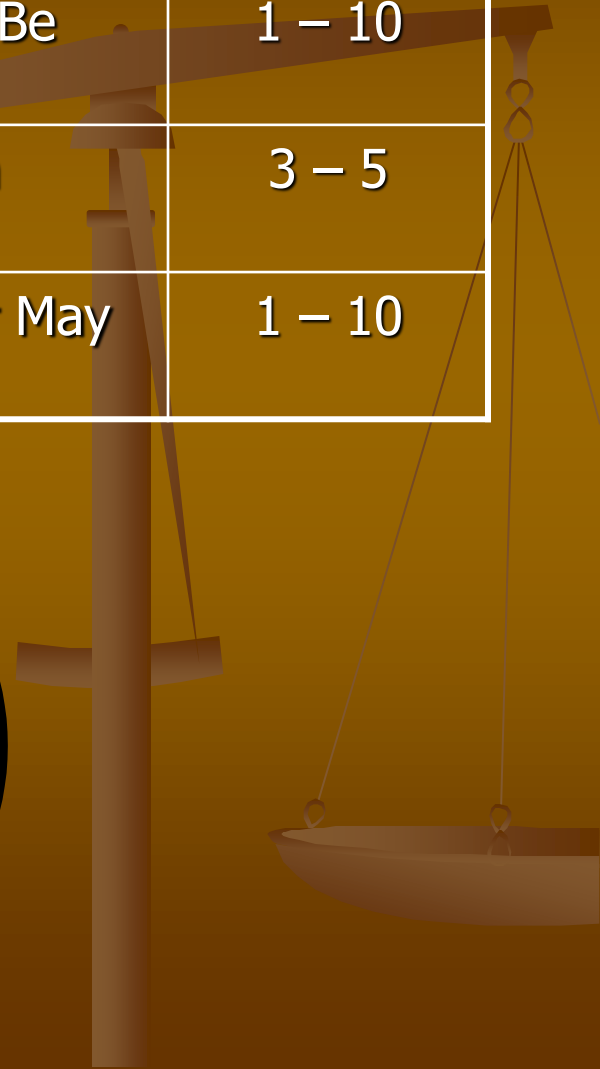


INFRACTION	OSS DAYS
Possession or Use of Tobacco Products	2+
Leaving Campus without Permission	2+
Defiance of Authority of a School District Employee	5+
Fighting (2 Students)	3 – 10
Vandalism, Stealing, Malicious Mischief	4+
Trespassing	4+
Offensive Touching / Fondling of Another Person	4+
Use of Obscene Manifestations toward Another Person (verbal, written, gesture)	4+
Gambling	4+

CLASS II DISCIPLINE INFRACTIONS

Continued

INFRACTION	DAYS of
Threatening Another Student (May Be Classified as Class III Infraction)	1 – 10
Assault or Threatened Assault upon Another Student	3 – 5
Other Misconduct the Administrator May Deem to Fall within This Category	1 – 10



Consequences for Class II Infractions

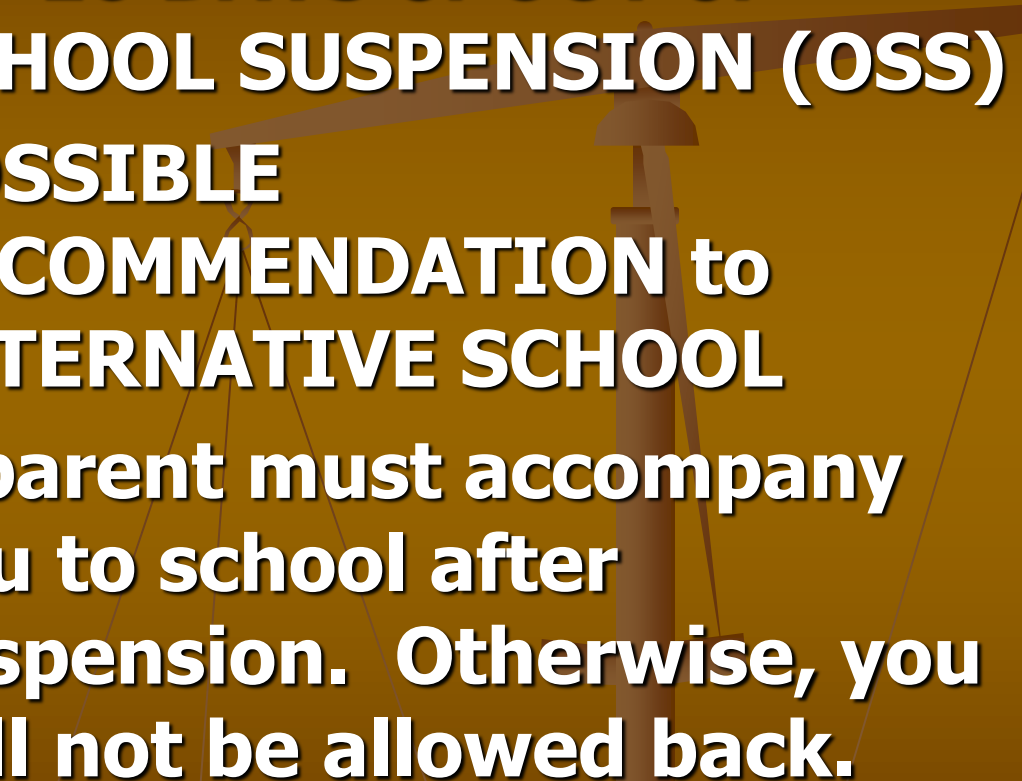
1st TIME OFFENDERS:

- **2 – 4 DAYS of OUT of SCHOOL SUSPENSION (OSS)**

- **A parent must accompany you to school after suspension. Otherwise, you will not be allowed back.**

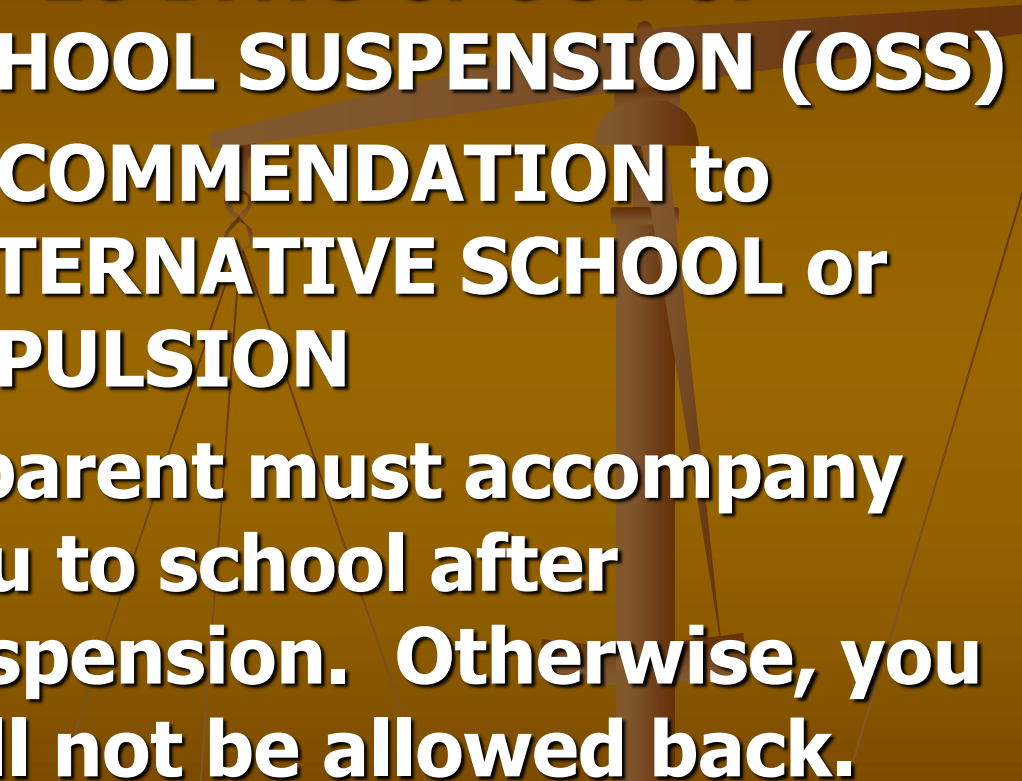
CLASS II DISCIPLINE INFRACTIONS Continued

2nd TIME OFFENDERS:

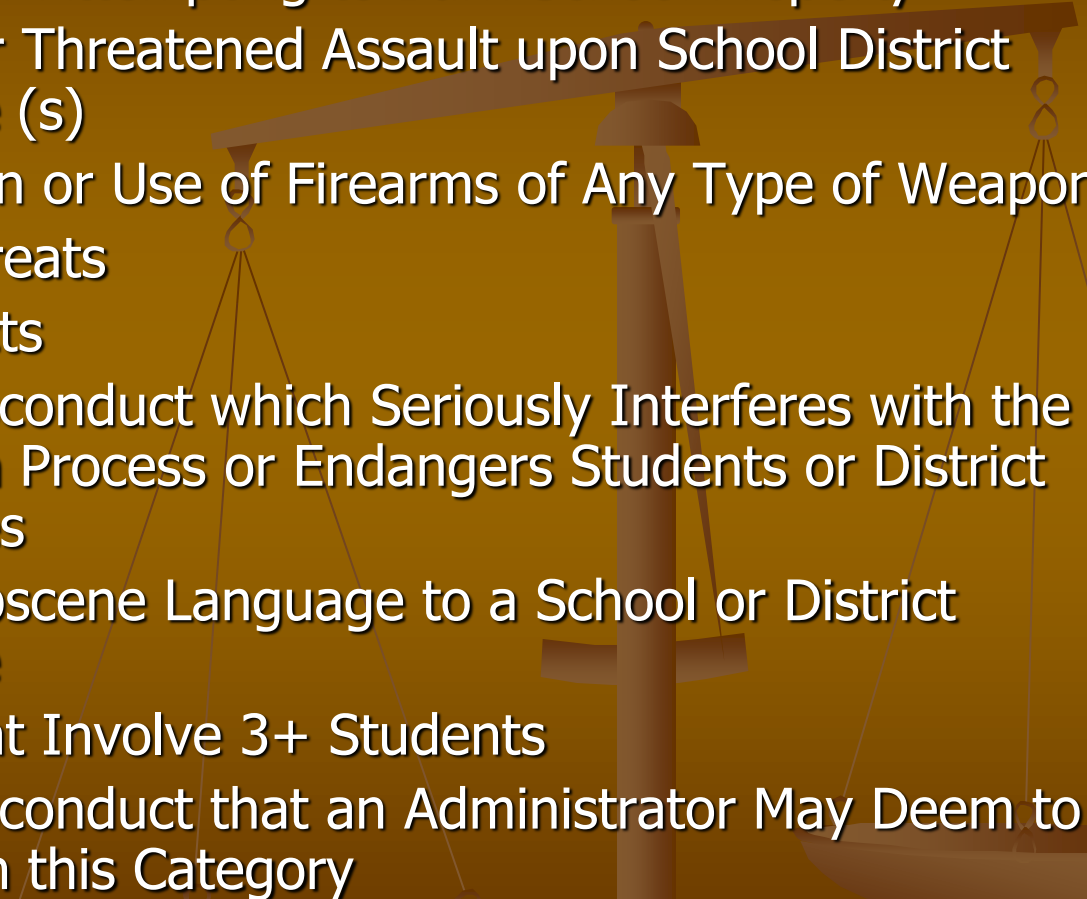
- **5 – 10 DAYS of OUT of SCHOOL SUSPENSION (OSS)**
 - **POSSIBLE RECOMMENDATION to ALTERNATIVE SCHOOL**
 - **A parent must accompany you to school after suspension. Otherwise, you will not be allowed back.**
- 

CLASS II DISCIPLINE INFRACTIONS Continued

3rd TIME OFFENDERS:

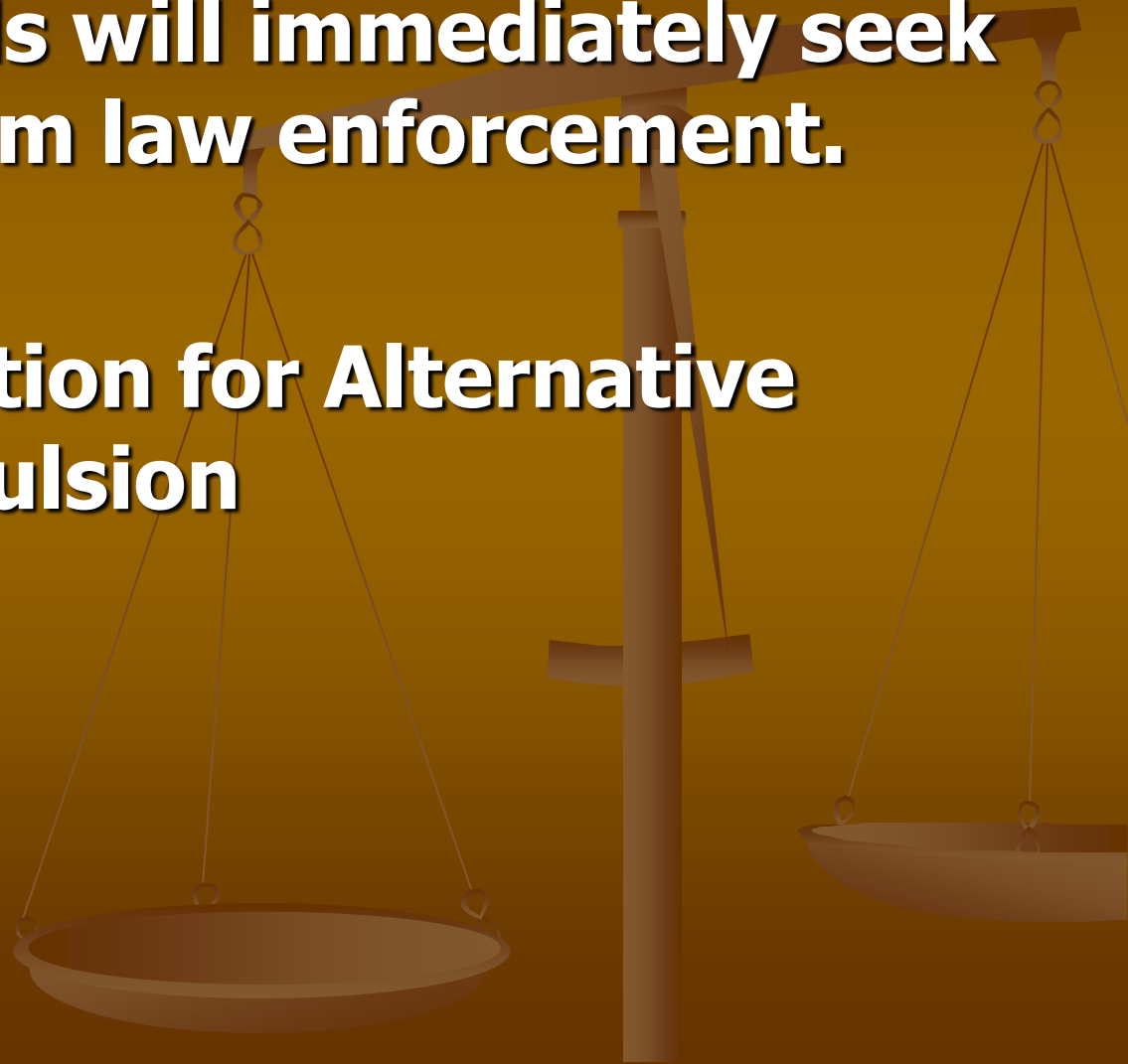
- **5 – 10 DAYS of OUT of SCHOOL SUSPENSION (OSS)**
 - **RECOMMENDATION to ALTERNATIVE SCHOOL or EXPULSION**
 - **A parent must accompany you to school after suspension. Otherwise, you will not be allowed back.**
- 

CLASS III DISCIPLINE INFRACTIONS

- Unauthorized Possession, Use, or Distribution of Drugs including Alcohol
 - Burning or Attempting to Burn School Property
 - Assault or Threatened Assault upon School District Employee (s)
 - Possession or Use of Firearms of Any Type of Weapon
 - Bomb Threats
 - Sexual Acts
 - Other Misconduct which Seriously Interferes with the Education Process or Endangers Students or District Employees
 - Use of Obscene Language to a School or District Employee
 - Fights that Involve 3+ Students
 - Other Misconduct that an Administrator May Deem to Fall within this Category
- 

CONSEQUENCES for CLASS III INFRACTIONS OFFENDERS

- **School officials will immediately seek assistance from law enforcement.**
- **Recommendation for Alternative School or Expulsion**



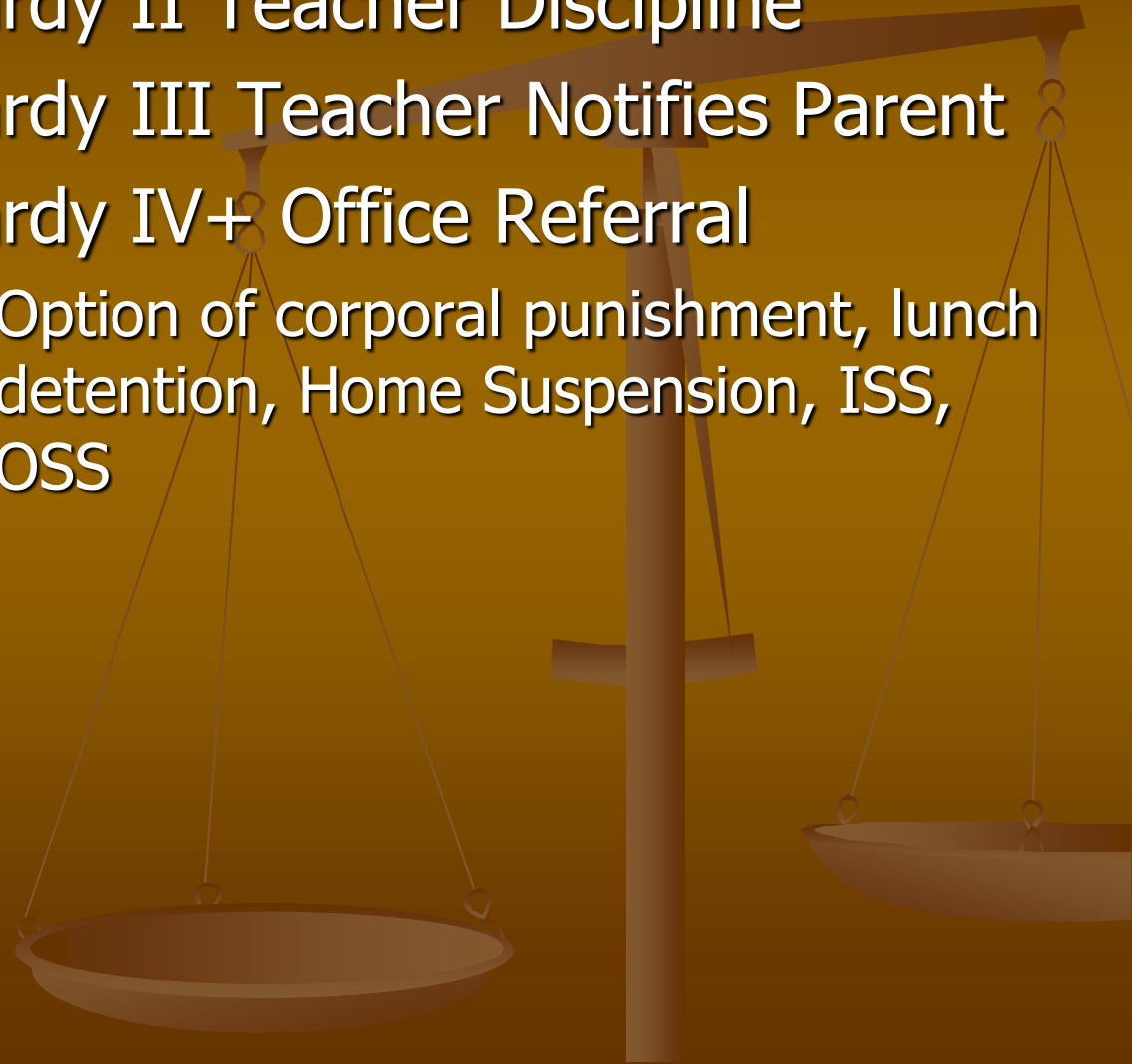
A faint, stylized illustration of a scale of justice is visible in the background, centered behind the text boxes. The scale has a vertical pillar, a horizontal beam, and two pans hanging from the beam. The background is a solid dark brown color.

TARDY POLICY

Northeast Madison Middle School

TARDY POLICY

- Tardy I Teacher Warning
- Tardy II Teacher Discipline
- Tardy III Teacher Notifies Parent
- Tardy IV+ Office Referral
 - Option of corporal punishment, lunch detention, Home Suspension, ISS, OSS



A faint, stylized background image of a pair of scales of justice, rendered in a dark brown color, is visible behind the text. The scales are positioned vertically, with the central pillar and the two pans hanging from a horizontal beam.

DRESS & PERSONAL APPEARANCE

Northeast Madison Middle School

Dress and Personal Appearance

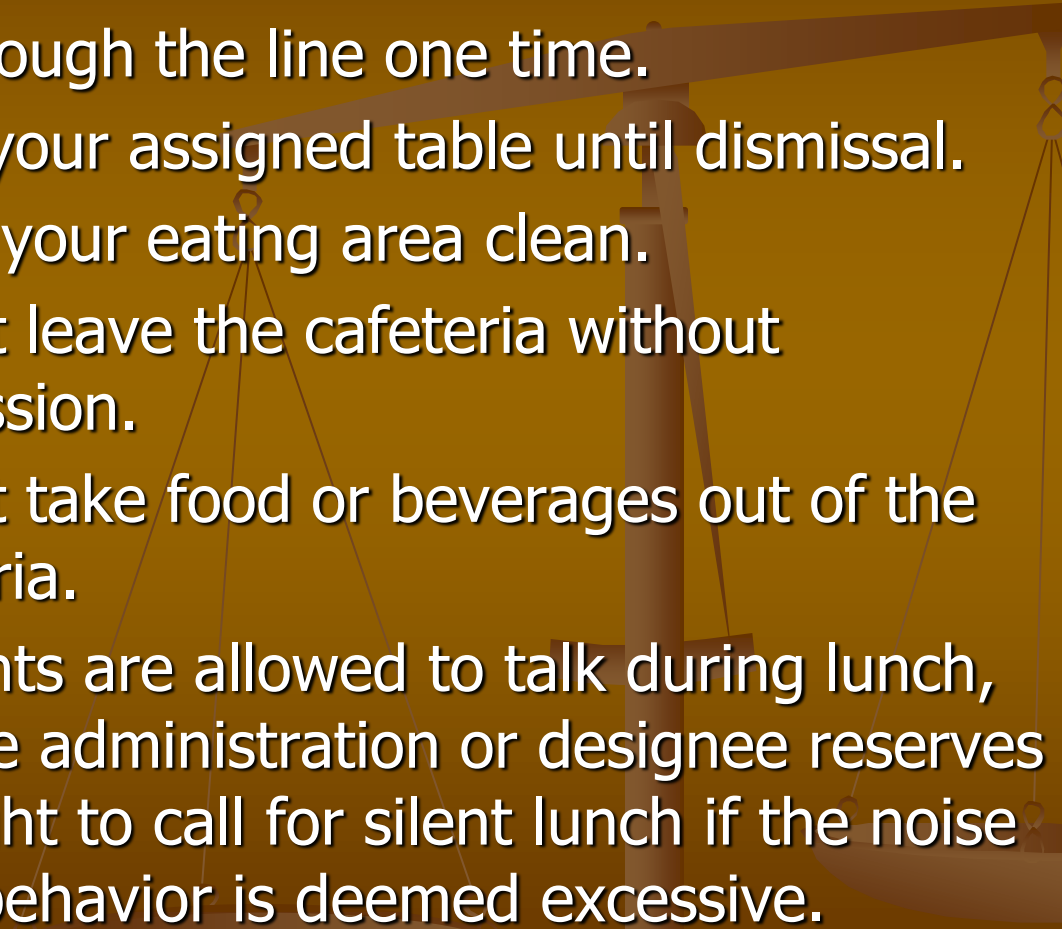
- Belts will be buckled.
- Shirts will be completely tucked in (young men).
- Sagging pants are NOT allowed.
- Picks, combs, rollers, scarves, head wraps, bandanas, sweat bands, hair nets, do-rags, etc. will not be worn on or in head or hair.
- Sunglasses, caps, hats, and/or hoods will not be worn in the building.
- Young men may not wear earrings or band-aids covering earring or hole in his ear.
- No student may wear rings in his/her eyelid, nose, lip, etc.
- Skirts and shorts must reach the end of the student's longest finger when standing with arms relaxed at their side.
- No pants or other clothing with holes is permitted.
- All tattoos must be covered.
- Clothing with suggestive, vulgar, indecent, or disruptive slogans or pictures is not permitted.
- Clothing that directly or indirectly advertises alcoholic products or drugs is not permitted.
- Shirt sleeves must cover entire shoulder.
- No midriffs should be exposed.

A faint, stylized illustration of a pair of scales of justice is visible in the background, centered behind the text boxes. The scales are rendered in a dark brown color, matching the background. The top pan is slightly higher than the bottom pan, suggesting a balance or a scale of justice.

CAFETERIA RULES

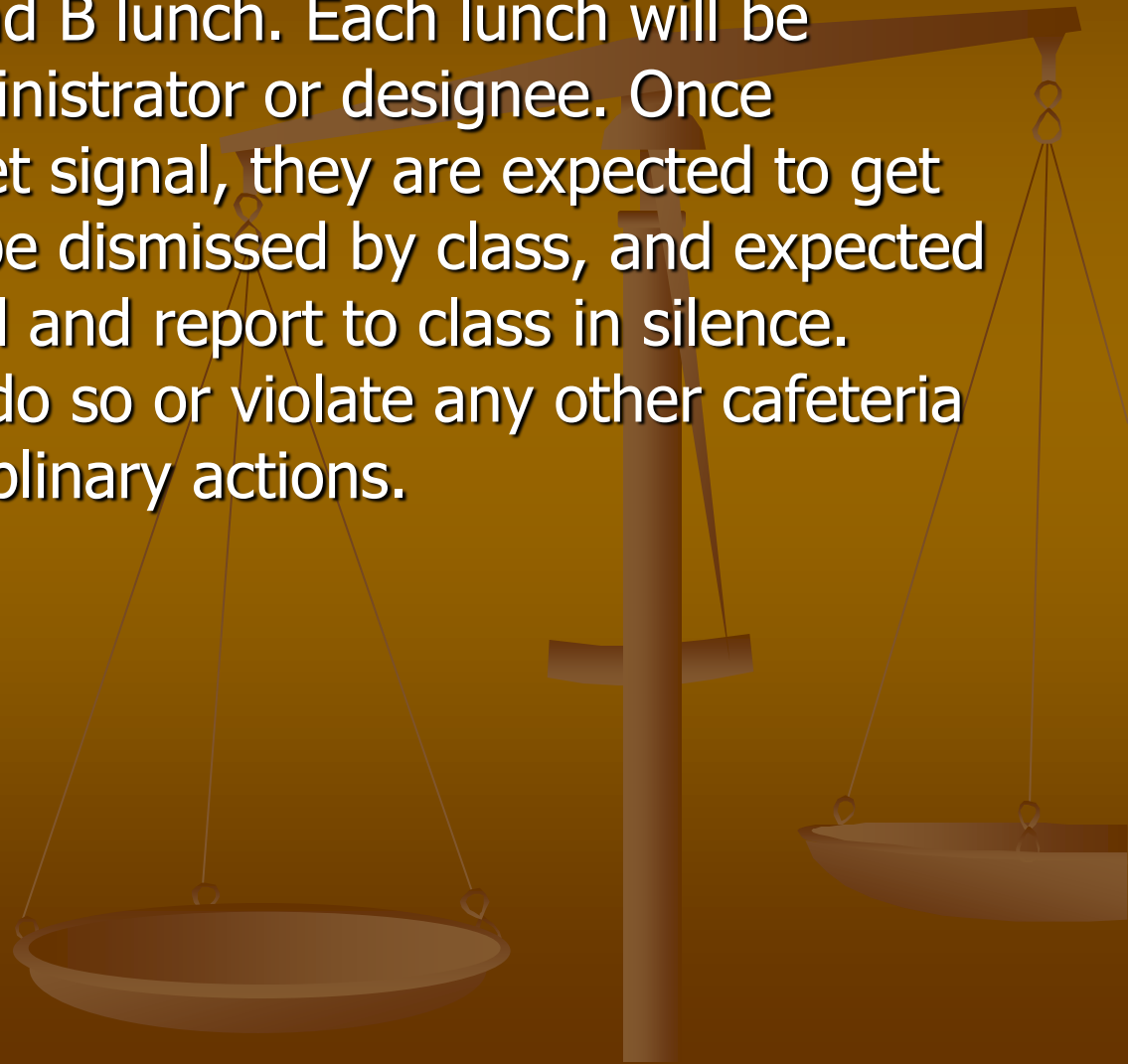
Northeast Madison Middle School

NEMM Cafeteria Procedures

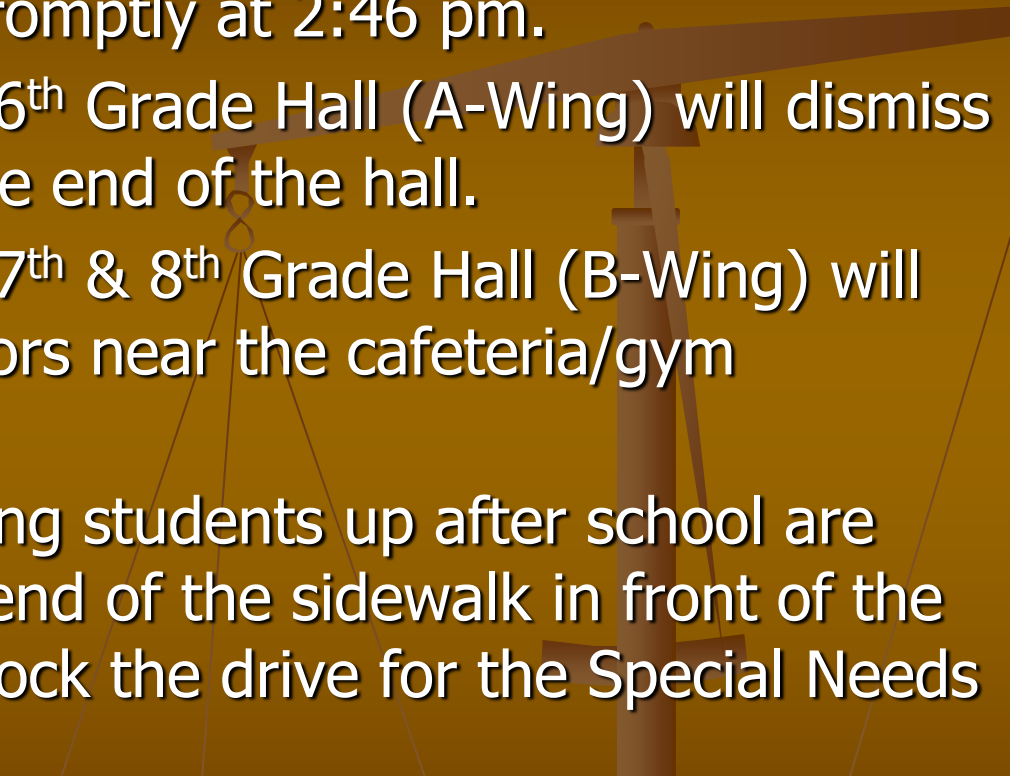
- Stay in line and wait for your turn to get a lunch.
 - Go through the line one time.
 - Sit at your assigned table until dismissal.
 - Leave your eating area clean.
 - Do not leave the cafeteria without permission.
 - Do not take food or beverages out of the cafeteria.
 - Students are allowed to talk during lunch, but the administration or designee reserves the right to call for silent lunch if the noise level/behavior is deemed excessive.
- 

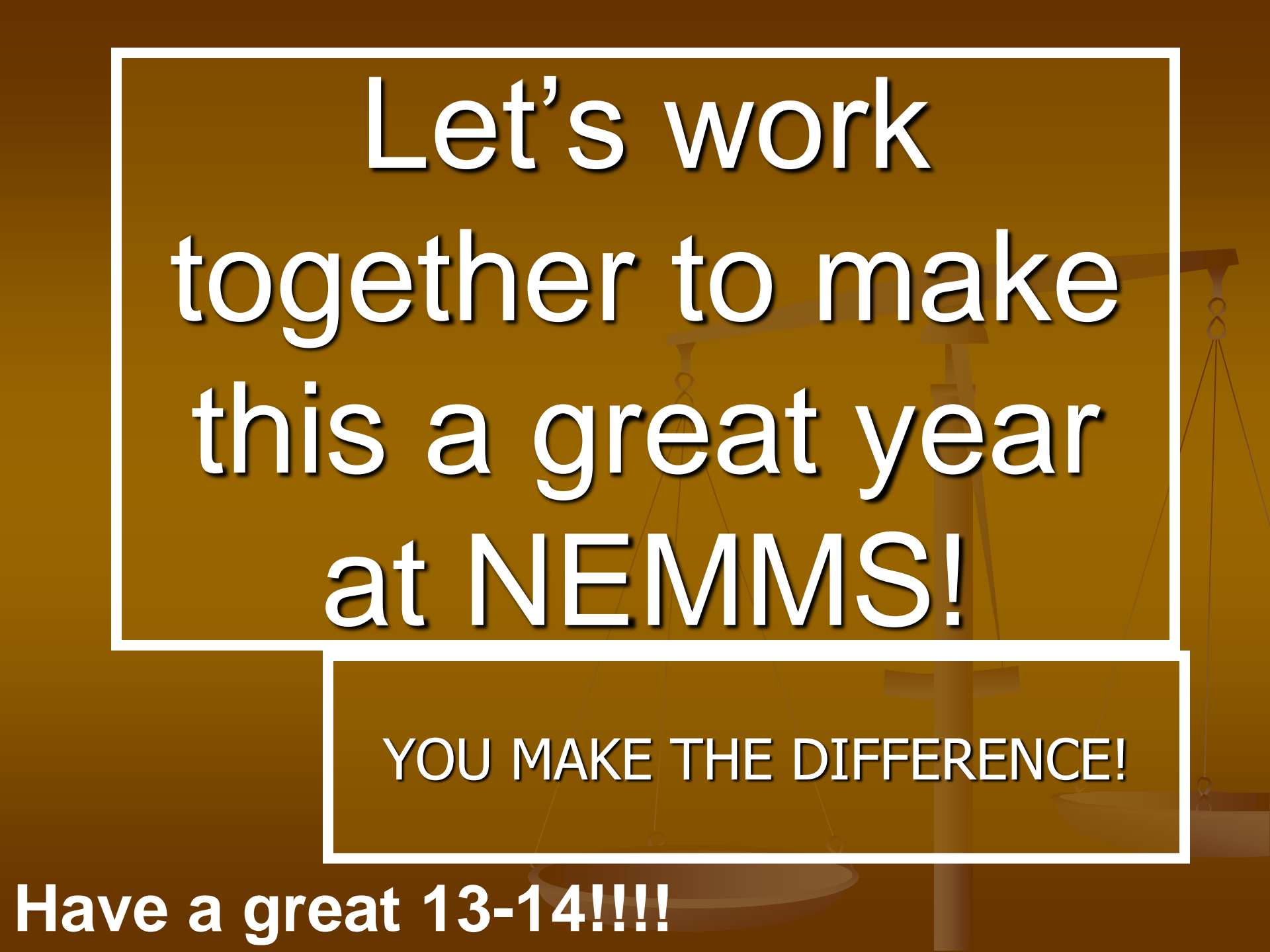
NEMM Cafeteria , Procedures Cont..

- There will be an A and B lunch. Each lunch will be dismissed by an administrator or designee. Once students see the quiet signal, they are expected to get silent. Students will be dismissed by class, and expected to walk down the hall and report to class in silence. Students that fail to do so or violate any other cafeteria rule will receive disciplinary actions.



NEMM Dismissal Procedures

- NEMM is dismissed promptly at 2:46 pm.
 - Students that are on 6th Grade Hall (A-Wing) will dismiss out of the doors at the end of the hall.
 - Students that are on 7th & 8th Grade Hall (B-Wing) will dismiss out of the doors near the cafeteria/gym entrance.
 - Parents that are picking students up after school are asked to park at the end of the sidewalk in front of the school so as not to block the drive for the Special Needs Bus.
- 
- A faint, stylized illustration of a balance scale is visible in the background of the slide. The scale is positioned on the right side, with its vertical post and horizontal beam extending across the upper right portion of the image. Two pans are suspended from the beam by thin lines, one on the left and one on the right. The entire image has a dark brown, monochromatic color scheme.

A background image of a pair of scales of justice, rendered in a dark brown color, set against a lighter brown background. The scales are positioned on the right side of the image, with the pans hanging from a central beam.

**Let's work
together to make
this a great year
at NEMMS!**

YOU MAKE THE DIFFERENCE!

Have a great 13-14!!!!